

SECTION 11.6

CODE YELLOW: BOMB THREAT

PROCEDURES TO BE FOLLOWED IN THE EVENT A BOMB THREAT OCCURS AT
EAST TARRANT

RESPONSE

Threatening Call If available, push a panic button to summon Security.

Procedure

When there is no panic button, record every word exactly as spoken.

- Note the time the call was received.
- Note the phone number of the phone where the call was received.
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- The Administrator on Call and other administrators as necessary
- Security Department Administration (Vice President, Assistant Vice President, Director and Lieutenants)
- Emergency Management Team

***BOMB THREAT RECEIVED BY TELEPHONE FORM
IS ON LAST PAGE***

**Response
Guidelines**

- If you see anything that looks out of place, immediately report to security control center. Do not touch and stay away from suspicious packages, keep others away, and keep others from touching the item.
- Only talk to a Security officer, Administration, or law enforcement.
- Administrator in charge or Incident Commander decides whether to order evacuation.
- Information and updates from the Incident Commander during a bomb threat will come through the LLUH Alerts Mass Notification System.
- When an eCoEMC /P . 0.004 Tw 12 L Tw 122 (6)4 ()2 (r-a)6 (. 0.0b4 (eCc(r-a)6m()2 e

Security Department personnel are trained in recognition of bomb hazards,

Loma Linda University Health Administrative Procedure