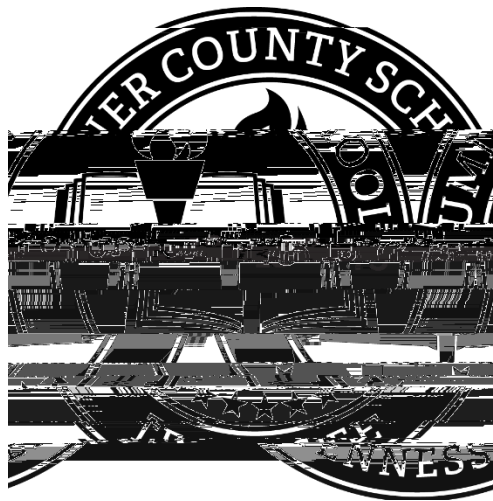


SUMNER COUNTY BOARD OF EDUCATION

This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Proposal for this solicitation is in the best interest of SCS.

RFP Title: **Specialty Printers**



Purchasing Staff Contact:

Chris Harrison Purchasing Supervisor	Janice Wright Purchasing Coordinator - 6569
chris.harrison@sumnerschools.org	janice.wright@sumnerschools.org

Release Date: September 14, 2023

Proposal Due Date: September 28, 2023 @ 10:00 am Local Time

NOTICE TO PROPOSERS

There may be one or more amendments to this ITB. In order to receive communication for any such amendments issued specifically to this ITB, the proposer must provide the information requested below to the Sumner County Board of Education (SCS) Purchasing Department. The information may be sent by email to: Chris Harrison, Purchasing Supervisor, chris.harrison@sumnerschools.org. SCS will send amendments only to those proposers which complete and return this information in a timely manner.

ITB Number: **20230928 Specialty Printers**

Company Name: _____

Mailing Address: _____

Phone Number: _____

Contact Person: _____

Email Address: _____

Authorized Signature: _____

Printed Name: _____

Date: _____

Emailed amendments will be sent in a Microsoft Word (Office for Windows) or Portable Document Format (pdf) format. Any alterations to the document made by the proposer may be grounds for rejection of proposal, cancellation of any subsequent award or any other legal remedies available to SCS.

Amendments will also be posted on the SCS website

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1. Specification

Bidders are to provide pricing for the item below including delivery of one unit to each school listed below.

Beech High	Station Camp High
3126 Long Hollow Pike	1040 Bison Trail
Hendersonville, TN 37075	Gallatin, TN 37066

Large Format Print and Cut Machine

- 54" wide roll capacity
- 6 print heads
- Latex Inks or Resin Inks
- Up to 600 grams cutting downforce
- Comparison Model
 - o HP Latex 315 Print and Cut Plus

2. Source Selection and Contract Award

Award, if made, will be made to the proposer submitting the lowest cost proposal and whom is also determined to be Responsive.

- o General Criteria to be determined "Responsive"
 - f* Does the proposal include all required information?
 - f* Does the proposal include completed attachment forms?
 - f* Was the proposal delivered on or before the stated deadline?

SCS reserves the right to reject any proposal that takes exception to the specifications unless prior approval is requested and granted by SCS.

Upon mutual agreement by both parties, SCS shall grant the right to extend the terms, conditions and prices of contract(s) awarded from this ITB to other Institutions (such as State, Local and/or Public Agencies) who express an interest in participating in any contract that results from this ITB. Each of the "piggyback" Institutions will issue their own purchasing documents for purchase of the goods/services. Proposer agrees that SCS shall bear no responsibility or liability for any agreements between Proposer and the other Institution(s) who desire to exercise this option.

3. Schedule of Events

RFP Issued	September 14, 2023
RFP Submission DEADLINE	September 28, 2023 @ 10:00 am Local Time

4. Delivery of Proposals

Sealed proposals will be accepted until **September 28, 2023 @ 10:00 am Local Time**. Proposals received after that time will be deemed invalid. Vendors mailing proposal packages must allow sufficient time to ensure receipt of their package by the time specified. SCS shall not accept proposals via electronic transmission such as email, fax, etc. There will be no exceptions. Proposals will be opened and read aloud. The reading of the bids will begin at **10:00 am Local Time**.

Due to the nature of deliveries to the SCS Support Services Facility by carriers such as UPS, FedEx and such like; the proposal package will be accepted if the date and time on the delivery confirmation are indicated to be on or before the Proposal Deadline.

Delivery Address: Sumner County Board of Education
 Attn: Purchasing Supervisor
 1500 Airport Road
 Gallatin, TN 37066

20 (e)-3eeeu17(n)-0.7 Td{a()10.Im)-99 (n)8 0 Ty Ppeyrv reea8-3r15vkOP6.6 (p)Enrt Road

7.B IRS Form W9

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Give Form to the
requester. Do not
send to the IRS.

Print or type name of requester (if different from above) _____

Check appropriate box for requester tax classification. Check only **one** of the following (see instructions):

Individual sole proprietor
 C corporation
 S corporation
 Partnership
 Trust/estate (see instructions on page 3)

Print or type name of payee (if different from above) _____

Print or type address of payee (if different from above) _____

Print or type city, state, and ZIP code of payee (if different from above) _____

Print or type telephone number of payee (if different from above) _____

Print or type email address of payee (if different from above) _____

Print or type date of birth (MM/DD/YYYY) of payee (if different from above) _____

Print or type Social Security number (SSN) of payee (if different from above) _____

Print or type Taxpayer Identification Number (TIN) of payee (if different from above) _____

Print or type Exemption from FATCA reporting (if applicable) _____

7.C – Certification of Non-Collusion & Debarment or Suspension

The undersigned Proposer certifies that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the

ATTACHMENT 7.D – Attestation Re Personnel

ATTESTATION RE PERSONNEL USED IN CONTRACT PERFORMANCE

CONTRACTOR LEGAL ENTITY NAME:	
FEDERAL EMPLOYER IDENTIFICATION NUMBER: <i>(or Social Security Number)</i>	

The Contractor, identified above, does hereby attest, certify, warrant and assure that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract, T.C.A. § 12-3-309.

SIGNATURE & DATE:

_____ *NOTICE: This attestation MUST be signed by an individual empowered to contractually bind the Contractor.*

ATTACHMENT 7.E Non-Boycott of Israel

The Contractor certifies that it is not currently engaged in and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

**ATTACHMENT 7.F – Standard Terms & Conditions
SUMNER COUNTY BOARD OF EDUCATION (SCS)**

3. **ACCEPTANCE AND AWARD.** SCS reserves the right to reject any and all proposals and to waive any informality in proposals and,

