Page

1. Introduction/Overview

1.1. Purpose

1.2.

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1.1. Purpose

The Sumner County Board of Education (SCS) is requesting sealed proposals for a sound system at Portland High as specified herein.

1.2. Contact Information

Unauthorized contact regarding this RFP with employees or officials of SCS other than the Purchasing Supervisor named below may result in disqualification from this procurement process.

Interested parties must direct all communication regarding this RFP to the Purchasing Supervisor, who is SCSs only official point of contact for this RFP.

RFP Procedures
Chris Harrison
Purchasing Supervisor
1500 Airport Road
Gallatin, TN 37066
chris.harrison@sumnerschools.org

3. Source Selection and Contract Award

Award(s), if made, will be made to the Responsive and Responsible proposer(s) whose proposal is most advantageous to SCS, taking into consideration price and the other evaluation criteria set forth in the RFP.

number of copies (hard & electronic)?

Does the proposal include all required information, included completed attachment forms and affidavits? Was the proposal delivered on or before the stated deadline? Did it include the required

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Does the Proposer demonstrate an understanding of SCSs needs and proposed approach to the project?

Does the Proposer possess the ability, capacity, skill and financial resources to provide the service?

5. Instructions for Proposal

5.1. Required Forms

Proposer must complete and submit the Attachments in Section

The outside of the proposal package must be labeled as follows (if applicable) per :

Company Legal Name:						
Company Official Address:						
Company Web Ste (URL):						
Contact Person for project administration:						
Name:						
Address:						
Phone Number:	(office)					
	(mobile)					
Email Address:						

Attn: Purchasing Supervisor

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Agency/Department:		
Date of Project:	Dollar Value:	
Project Manager/Contact:		
Phone:	Email:	
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Agency/Department:		
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Tennessee Public Chapter No. 878 of 2006, T.C.A. §12-3-309, requires that

Contractor attest in writing that Contractor will not knowingly utilize the services of illegal immigrants in the performance of this Contract and will not knowingly utilize the services of any subcontractor, if permitted under this Contract, who will utilize the services of illegal immigrants in the performance of this Contract. The attestation shall be made on the form, Attestation re Personnel Used in Contract porated by this reference.

Before the Purchase Order/Contract resulting from this RFP/ITB is signed, the apparent successful proposer must be registered with the Department of Revenue for the collection of Tennessee sales and use tax as required by T.C.A. §12-3-306.

On-Time Submittal

- o Deadline is listed in Section 4 Schedule of Events
- Late Proposals will be IMMEDIATELY DISQUALIFIED
- ____A Proposer may not submit alternate proposals unless requested.
- Tax not included in cost proposal.
- ____Qear