

*This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Competitive Sealed Proposal for this solicitation is in the best interest of SCS.*

Chris Harrison

Janice Wright

*Any alterations to this document made by the proposer may be grounds for rejection of proposals, cancellation of any subsequent award, or any other legal remedies available to the Sumner County Board of Education.*

There may be one or more amendments to this ITB. In order to receive communication for any such amendments



1. Specification

The Sumner County Board of Education (SCS) is soliciting responses to secure unit pricing for ceiling tile and grid. The solicitation is for materials only (NO LABOR). The Proposer must include the cost for shipping to the SCS Support Services Facility in the price of the material. Pricing must be firm and valid for the entire contract term.

Delivery Address: Sumner County Board of Education  
Support Services Facility  
1500 Airport Road  
Gallatin, TN 37066

Contract Term: July 1, 2022 – June 30, 2023

SCS reserves the right to extend this contract for an additional four, one-year terms. Extensions are subject to approval by both parties.

The Bid Form indicates the Brand and Item No. for the items to price.

2. Source Selection and Contract Award

Award, if made, will be made to the proposer submitting the lowest cost proposal and whom is also determined to be Responsive.

- General Criteria to be determined "Responsive"
  - Does the proposal include all required information?
  - Does the proposal include completed attachment forms?
  - Was the proposal delivered on or before the stated deadline?

#### 4. Delivery of Proposals

Sealed proposals will be accepted until

- A U.S. certificate of birth abroad (DS-1350 or FS-545)
- A report of birth abroad of a U.S. citizen (FS-240);
- A certificate of citizenship (N560 or N561);
- A certificate of naturalization (N550, N570 or N578);
- A U.S citizen identification card (I-197 or I-179); or
- Valid alien registration documentation or other proof of current immigration registration recognized by the United States Department of Homeland Security that contains the individual's complete legal name and current alien admission number or alien file number (or numbers if the individual has more than one number).



7.B IRS Form W9

Request for Taxpayer Information  
Give Form to the Taxpayer  
Form **W-9**

1. Name (as shown on return)  
2. Address (as shown on return)  
3. City, state, and ZIP code  
4. Taxpayer Identification Number (TIN)  
5. Taxpayer Identification Number (EIN)  
6. City, state, and ZIP code  
7. List account number(s) here (optional)  
8. Taxpayer Identification Number (EIN)  
9. Taxpayer Identification Number (EIN)

Part II Certification

I am a US citizen or resident or a US taxpayer.

(Print or type name)

(Print or type name)





The undersigned Proposer certifies that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

CONTRACTOR LEGAL ENTITY NAME:	
FEDERAL EMPLOYER IDENTIFICATION NUMBER: <i>(or Social Security Number)</i>	

SIGNATURE & DATE: \_\_\_\_\_  
*NOTICE: This attestation MUST be signed by an individual empowered to contractually bind the Contractor.*





