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 - 439/F2 11.04 Tf1 0 0 1peo0 W

1. Introduction/Overview

1.1. Purpose

The Sumner County Board of Education (SCS) is requesting sealed proposals for an upgrade to the auditorium lighting at Portland High as specified herein.

1.2. Contact Information

Unauthorized contact regarding this RFP with employees or officials of SCS other than the Purchasing Supervisor named below may result in disqualification from this procurement process.

Interested parties must direct all communication regarding this RFP to the Purchasing Supervisor, who is SCSs only official point of contact for this RFP.

RFP Procedures

2. Requirements

2.1. Scope of Work / Specifications

This project requires the installation of new LED stage lighting fixtures, controls and ancillary installation

3. Source Selection and Contract Award

5. Instructions for Proposal

5.1. Required Forms

Proposer must complete and submit the Attachments in Section 6. Attachments may be omitted depending on the RFP requof

5.3. Adknowledgement of Insurance Requirements

By submitting a proposal, Proposer acknowledges that it has read and understands the insurance requirements for the proposal. The Proposer who may have employees, contractors, subcontractors or agents working on SCS properties shall carry current certific

compensation if they perform any of the services on SCS properties. There will be no exceptions to the insurance requirement. Proposer also understands that the evidence of required insurance must be submitted within fifteen (15) working days following notification of its offer being accepted; otherwise, SCS may rescind its acceptance of the Proposers proposal.

General Aggregate	\$2,000,000
Each Occurrence	\$1,000,000

Workers Compensation	Tennessee Statutory Limits	
	\$500,000	

5.4. Clarification and Interpretation of RFP

requirement shall be considered grounds for rejection. There are other requirements that SCS considers important but not mandatory. It is important to respond in a concise manner to each section and submit an itemized list of all exceptions.

5.5. Proposal Package

The package containing the proposal must be sealed and clearly marked on the outside of the package:

All sealed proposals packages must include all of the following. Any sealed proposals are subject to rejection as non-conforming if any applicable item is not included.

One (1) Complete Original
Original Sgnature on Original Proposal. NO copied or digital signatures.

The outside of the proposal package must be labeled as follows (if applicable) per

- 1. The name, license number, expiration date thereof, and license classification of the contractor applying todfiddfordhedfrime contract;
- $2. \quad The \textit{trision} \textbf{i.e.} \textbf{this enset to umber, trision} \textbf{to the trision} \textbf{i.e.} \textbf{this enset dassification} \textbf{to the trision} \textbf{i.e.} \textbf{the trision} \textbf{i.e.} \textbf{i.e.$

Company Legal Name:		
Company Official Address:		
Company Web Ste (URL):		
Contact Person for project admi	nistration:	
Name:		
Address:		
	· · · · · · · · · · · · · · · · · · ·	
Phone Number:		(office)
		(mobile)



Attn: Purchasing Supervisor 1500 Airport Road Gallatin, TN 37066

Date	
By checking this box, Proposer agrees that SCS reserves the right to extend the terms, conditions and pri Institutions (such as State, Local and/or Public Agencies) who express an interest in participating in any of this RFP. Each of the piggyback Institutions will issue their own purchasing documents for the goods/serves shall bear no responsibility or liability for any agreements between Proposer and the other Institution this option.	contract that results from vice. Proposer agrees that
By Signing below, Proposer certifies they have carefully examined all instructions, requirements, specific of the RFP and certifies: It is a reputable company regularly engaged in providing goods and/or services necessary to me specifications, terms and conditions of the RFP. All statements, information and representations prepared and submitted in response to the RFI and accurate. Proposer acknowledges that the Sumner County Board of Education (SCS) will reinformation and representations in selecting the successful proposer(s). That the prices quoted shall be SCSs pricing for the products and/or service. It shall be bound by all statements, representations, warranties and guarantees made in its proposer acknowledges that the contract may be canceled if any conflict of interest or appearance discovered by SCS, in its sole discretion. All purchase orders must be duly authorized and executed by SCS and subject to the terms and	eet the requirements, Pare current, complete, true ly on such statements, posal. nce of a conflict of interest is
Authorized Sgnature	
Title	-
Printed Name	
Vendor Legal Name	

The undersigned Proposer certifies that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

The undersigned Proposer certifies, to the best of it

The Sumner County Board of Education