INVITATION TO BID (ITB)

NUMBER:20190515BOE

SUMNER COUNTY BOARD OF EDUCATION

This solicitation document serves as the written determination of the SCS Purchasing Supervisor that the use of Cempetitive S Proposal for this solicitation is in the best interest of SCS.

RFP TitleDuct Work Fabrication

Purchasing Staff Contact:

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615-451-6560	615-451-		

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1. Specification

The Sumner County Board of Education (SCS) is soliciting bids for the fabrication of sheet metal ductwork. Installation will be completed by SCS personnel. The bid price must include cost for delice metal with a 1" Liner.

A site visit will be required to determine all the necessary measurem Etatsh location has two, 20 n Trane HVAC units that will require fabricated ductwork. Each unit will also utilize a 34" Duct Sock for air distribution.

Questions regarding the speciations or to schedule a site visit, please contact Bruce Atkins as 664-2029 or bruce.atkins@sumnerschools.org

- 2. Source Selection and Contract Award
 - x Award, if made, will be made **th**e proposer submitting the lowest cost proposal and whom is also determined to be Responsive.
 - o General Criteria to be determined "Responsive"
 - f Does the proposal include all required information?

5. Protests

In the event thatany interested party finds any part of the listed specifications, terms or conditions to be discrepant, incomplete or otherwise questionable in any respect; it shall be the responsibility of the concerned party to notify the SCS Purchasing Office of suatters immediately upon receipt of the I.TEAII notifications must be sent to the Purchasing Supervisor via email at purchasing@sumnerschools.org

Any actual or prospective Proposer who is aggrieved in connection with Board of a contract may protest to the Purchasing Supervisor and/or the Sumner County Board of Education at its regularly scheduled meeting.

6. New Vendors

- x To comply with Internal Revenue Service requirements, all vendors whompeating type of service are required to have a current IRS Form-9\(\fomath{t}\) file with the SCS Finance Department. It is a mandatory requirement to complete the IRS Form-9\(\fomath{t}\)(Attachment 1) included in this RFP.
- x To comply with the Tennessee La[8p wi-6.7 (rs) (n)-0.8 (t)-52 (e)4.8.2 (t)7.9 (-6 (a)7.6 (c)-532.315 -1.1

ATTESTATION RE PERSONISED IN CONTRACT PERFORMANCE

CONTRACTOR LEGAL ENTITY NAME:	
EEDEDAL EMDLOVED IDENTIFICATION NILIME	DED.

FEDERAL EMPLOYER IDENTIFICATION NUMBER:

(or Social Security NumberooE.1 (al)3DC q 274.8 630.6 300.721 i860eA5 ()0.e8R:

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2. OPEN RECORDS.