

# PROPOSAL REQUEST

20180920-CO



## SUMNER COUNTY BOARD OF EDUCATION SUMNER COUNTY, TENNESSEE

Purchasing Staff Contact:

Chris Harrison  
Purchasing Supervisor  
(615) 4546560  
chris.harrison@sumnerschools.org

Janice Wright  
Purchasing Coordinator  
(615) 4546569  
janice.wright@sumnerschools.org

This proposal solicitation document is available in an Adobe Acrobat (pdf) format. Any alterations to this document made by the proposer may be grounds for rejection of proposal, cancellation of any subsequent award, or any other legal remedies available to the Sumner County Board of Education.

## Introduction

Sumner County Government, or herein known as Sumner County, is hereby requesting a proposal for Items to Equip 2019 Ford Interceptor SUV (unless otherwise noted) to be utilized by the





## XII. Procedures for Evaluating Proposals and Awarding Contract

In comparing the responses to this RFP and making award, Sumner County may consider such factors as quality and thoroughness of a proposal, the record of experience, the references of the respondents, and the integrity, performance, and assurance in the proposal in addition to that of the proposal price.

- < Proposals will be examined for compliance with all requirements set forth herein.
- < Proposals that do not comply shall be rejected without further evaluation.
- < Proposals will be subjected to a technical analysis and evaluation.
- < Oral presentations and written questions for further clarifications may be required of some or all vendors.

## XIII. Discussions

Discussions may be conducted with the vendors which have submitted proposals determined to be reasonably likely of being considered for selection to assure a full understanding of and responsiveness to the RFP requirements. Every effort shall be afforded to assure fair and equal treatment with respect to the opportunity for discussion and/or revision of their respective proposals. Revisions may be permitted after the submission and prior to the award for the purpose of obtaining the best offers.

## XIV. Open Records

After the bid is awarded, all proposals will be subject to the Tennessee Open Records Act, and the proposals will be available to the public upon written request.

Summary information on bids submitted will be posted on the School System website at <http://www.sumnerschools.org>

### Assignment

Neither the vendor nor School System may assign this agreement without prior written consent of the other party.

## XV. Liabilities

The vendor shall indemnify Sumner County against liability for any suits, actions, claims of any character arising from or relating to the performance under this contract by the vendor or its subcontractors.

Sumner County has no obligation for the payment of any judgment or the settlement of any claim made against the vendor or its subcontractors as a result of obligations under this contract.

## XVI. Tax Status

Sumner County Government is tax exempt.

## XVII. Invoicing

Invoices are to be submitted to:

117 West Smith Street  
Gallatin TN 37066

The vendor







ATTACHMENT 1

STATEMENT OF NON-COLLUSION

The undersigned affirms that they are dully authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

## ATTACHMENT

### DRUGFREE WORKPLACE

The Sumner County Government is committed to maintaining a safe and productive work environment for its employees and to providing high quality service to its citizens. The goal of this policy is for Sumner County employees and contractors to remain, or become and remain, drug free. Abuse and dependency on alcohol

DRUG-FREE WORKPLACE AFFIDAVIT (Page 2)

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The undersigned, principal officer of \_\_\_\_\_, an employer of five (5) or more employees contracting with Sumner County Government to provide goods or services, hereby states under oath as follows:

1. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as a "Company").
2. The Company submits this Affidavit because it shall be receiving pay pursuant to a contract with the state or any local government to provide goods or services.
3. The Company is in compliance with all State and Federal Laws, Rules and Regulations requiring a drug-free workplace program.

Further affiant saith not.

Principal Officer: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me personally appeared \_\_\_\_\_, with whom I am personally acquainted (or proved me on the basis of satisfactory evidence) and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



**ATTACHMENT**

**CERTIFICATION BY CONTRACTOR**

I, the undersigned, certify that on behalf of Contractor, I am authorized to attest and obligate the above certification and to legally bind Contractor to these terms, conditions and obligations.

\_\_\_\_\_ Title

\_\_\_\_\_ Name

\_\_\_\_\_ Date

\_\_\_\_\_ Witness

U.S. Department of the Treasury Internal Revenue Service

OMB No. 1545-0047

or type in

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

Exempt payee code (if any)

Note: For a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's name in the name field.

Form 1099-NEC header section with various fields for name, address, and tax classification.

Print or type name

Name and address fields with red and blue highlights.

City, state, and ZIP code fields with red and blue highlights.

Employer identification number (EIN) field with red and blue highlights.

Instructions on Form 1099-NEC with red and blue highlights.

Signature and date fields with red and blue highlights.

Additional information and notes with red and blue highlights.

Footer section with red and blue highlights.

Bottom section of the form with red and blue highlights.