Invitation to Bid 20171219-BOE

Antifreeze/Coolant

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 20171219-BOE Antifreeze/Coolant until December 19, 2017 @ 10:00 a.m. Local Time. Bid responses will be opened at that time, taken under advisement and evaluated. All proposals are subject to the Board of Education's conditions and specifications which are available from Chris Harrison, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at www.sumnerschools.org.

SUMNER COUNTY BOARD OF EDUCATION Invitation to Bid 20171219-BOE Antifreeze/Coolant

Bid subject to the Standard Terms and Conditions provided.

ITB Submission Deadline: December 19, 2017 @ 10:00 a.m.

THIS IS NOT AN ORDER

ITEM NO.	UNIT	DESCRIPTION	UNIT PRICE	CONTAINER SIZE
1	Each	Antifreeze/Coolant	\$/GALLON	
		Brand:		
		Item Number:	Good Thru:	

^{*}A "Good Thru" date must be completed.

NOTICE TO PROPOSERS

There may be one or more amendments to this ITB. In order to receive communication for any such amendments issued specifically to this ITB, the proposer must provide the information requested below to the Sumner County Board of Education (SCS) Purchasing Department. The information may be sent by email to: Chris Harrison, Purchasing Supervisor, chris.harrison@sumnerschools.org. SCS will send amendments only to those proposers which complete and return this information in a timely manner.

ITB Number:	20171219-BOE Antifreeze/Coolant
Company Name:	
Mailing Address:	
Phone Number:	
Contact Person:	
Email Address:	

Emailed amendments will be sent in a Microsoft Word (Office for Windows) or Portable Document Format (pdf) format. Any alterations to the document made by the proposer may be grounds for rejection of proposal, cancellation of any subsequent award or any other legal remedies available to SCS.

Amendments will also be posted on the SCSwebsite https://sumnerschools.org/index.php/current

II. Source Selection and Contract Award

Award, if made, will be made to the proposer submitting the lowest cost proposal and whom is also determined to be Responsive.

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V. Protests

In the event that any interested party finds any part of the listed specifications, terms or conditions to be discrepant, incomplete or otherwise questionable in any respect; it shall be the responsibility of the concerned party to notify the SCS Purchasing Office of such matters immediately upon receipt of the ITB. All notifications must be sent to the Purchasing Supervisor via email at purchasing@sumnerschools.org.

Any actual or prospective Proposer who is aggrieved in connection with the ITB or award of a contract may protest to the Purchasing Supervisor and/or the Sumner County Board of Education at its regularly scheduled meeting.

VI. New Vendors

To comply with Internal Revenue Service requirements, all vendors who perform any type of service are required to have a current IRS Form W-9 on file with the SCS Finance Department. It is a mandatory requirement to complete the IRS Form W-9 (Attachment 1) included in this RFP.

To comply with the Tennessee Lawful Employment Act (50-1-702 and 50-1-703), non-employees

on file one (1) of the following documents:

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are at least as strict as those in Tennessee;

- A birth certificate issued by a U.S state, jurisdiction or territory;
- A U.S. government issued certified birth certificate;
- A valid, unexpired U.S passport;
- A U.S certificate of birth abroad (DS-1350 or FS-545)
- A report of birth abroad of a U.S. citizen (FS-240);
- A certificate of citizenship (N560 or N561);
- A certificate of naturalization (N550, N570 or N578);
- o A U.Scitizen identification card (I-197 or I-179); or
- Valid alien registration documentation or other proof of current immigration registration recognized by the
 - name and current alien admission number or alien file number (or numbers if the individual has more than one number).

ATTACHMENT 2

ATTESTATION RE PERSONNEL USED IN CONTRACT PERFORMANCE

CONTRACTOR LEGAL ENTITY NAME:			
FEDERAL EMPLOYER IDENTIFICATION NUMBER: (or Social Security Number)			
The Contractor, identified above, does hereby attest, certify, warrant, and assure that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the services of any subcontractor who will utilize the services of an illegal immigrant in the performance of this Contract.			
SIGNATURE & DATE:			

NOTICE This attestation MUST be signed by an individual empowered to contractually bind the Contractor.

2. OPEN RECORDS. In order to comply with the provisions of the Tennessee Open Records Act, all bids will be publicly opened and are subject to public inspection after the award upon written request. Bidders may be present at bid opening. Summary information will be posted the SCS website, www.sumnerschools.org under the Invitation to Bid link.

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