

PROPOSAL REQUEST

Bid# 20170613-BOE

ANNUAL CLEANING CONTRACT
MILLERSVILLE PUBLIC LIBRARY



SUMNER COUNTY BOARD OF EDUCATION SUMNER COUNTY, TENNESSEE

Purchasing Staff Contact:
Janice Wright Purchasing Coordinator
(615) 451-6569
Janice.wright@sumnerschools.org

Millersville Public Library Contact:
Ginger Graves
mpl.librarymanager@gmail.com

This proposal solicitation document is available in an Adobe Acrobat (pdf) format. Any alterations to this document made by the proposer may be grounds for rejection of proposal, cancellation of any subsequent award, or any other legal remedies available to the Sumner County Board of Education.

IV. Proposal Guarantee

Vendors must guarantee that all information included in their proposal will remain valid for a period of **90 days**

XII. Procedures for Evaluating Proposals and Awarding Contract

~~In comparing the responses to this RFP and making awards, the County Office will use the RFP and BAK-1976 (D) Clumber~~

XIX. Contract Nullification

At any time during the contract, Library can dismiss contractor without cause and only owe any sums due and payable for work already performed. Sumner County Government may, at any time, nullify the agreement if, in the judgment of Sumner County Government, the contractor(s) has failed to comply with the terms of the agreement. In the event of nullification, any payment due in arrears will be made to the contractor(s), but no further sums shall be owed to the contractor(s). **The agreement between Sumner County and the contractor(s) is contingent upon an approved annual budget allotment, and is subject, with thirty (30) days notification, to restrictions, or cancellation, if budget adjustments are deemed necessary by Sumner County Government.**

Specific Proposal Requirements

SUMNER COUNTY BOARD OF EDUCATION

Purchasing Department

1500 Airport Road

Gallatin, TN 37066

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

EMAIL _____

AUTHORIZED COMPANY REPRESENTATIVE _____

AUTHORIZED COMPANY REPRESENTATIVE _____

DATE _____

BID TITLE 20170613-CO ANNUAL CLEANING CONTRACT MILLERSVILLE PUBLIC LIBRARY

DEADLINE June 13, 2017 @ 10:30 A.M. Local Time

BID AMOUNT \$ _____

BID GOOD THRU _____

NOTES: _____

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ATTACHMENT 1

STATEMENT OF NON-COLLUSION

The undersigned affirms that they are dully authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

Company _____

Address _____

Phone _____

Fax _____

Respondent (Signature)

Respondent (Print Name and Title)

Authorized Company Official (Print Name)

ATTACHMENT 2

DRUG-FREE WORKPLACE

Sumner County Government is committed to maintaining a safe and productive work environment for its employees and to providing high quality service to its citizens. The goal of this policy is for Sumner County employees and contractors to remain, or become and remain, drug-free. Abuse and dependency on alcohol and/or drugs can seriously affect the health of employees, contractors and citizens, jeopardize personal safety, impact the safety of others and impair job performance.

Drug-Free Workplace Act of 1988 – Sumner County Government is governed by the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D).

Omnibus Transportation Employee Testing Act of 1991 –

DRUG-FREE WORKPLACE AFFIDAVIT (page 2)

STATE OF ~~TEI]TBTv 36 723..76 Tm0 g0 G[10]TETQ~~ 300.05 35.88 12 13.8 reW*BT/F6 STATE OF

ATTACHMENT 3

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

The prospective participant certifies, to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in transactions under federal non-procurement programs by any federal department or agency;
- 2.

ATTACHMENT 4

CERTIFICATION BY CONTRACTOR

I, the undersigned, certify that on behalf of Contractor, I am authorized to attest and obligate the above certification and