Invitation to Bid

20160809 -CO

ITEMS TO EQUIP 2016 INTERCEPTOT UTILITY, EXPLORERS & HARLEY - DAVIDSON ROAD KING MOTORCYCLES

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, and 1500 Airport Road, Gallatin, TN 37066 for Bid 20160809 -CO until 10:00 a.m. CDT Tuesday, August 9 th 2016. Bid responses will be opened at that time , taken under advisem ent and evaluated All proposals are su bject to the Board of Education s conditions and specifications which are available from Vicky Currey, Purch asing Supervisor (615) 451 -6560. All bids can be viewed on line at <u>www.sumnerschools.org</u>. and www.sumnertn.org

PROPOSAL REQUEST

Items to Equip 2016 Interceptor Utility, Explore Œs & Harley-Davidson Road King Motorcycles

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SUMNER COUNTY BOARD OF EDUCATION SUMNER COUNTY, TENNESSEE

Purchasing Staff Contact: Vicky Currey (615) 451-6560 vicky.currey@sumnerschools.org

This proposal solicitation document is available in an Adobe Acrobat (pdf) format. Any alterations to this document made by the proposer may be grounds for rejection of proposal, cancellation of any subsequent award, or any other legal remedies available to the Sumner County Board of Education.

Introduction

3. In addition, for all vendors with annual purchases in excess of \$50,000 (if a business license is required), a business license must be on file in the finance department, or the requisitioner must submit a copy with the purchas

VI. Insurance Requirements and Liability

Each bidder or respondent to the RFP who may have employees, contractors, or agents working on Sumner County properties shall provide copies of current certificates for general and professional liability insurance and for workers' compensation of a minimum \$250,000. The owner or principal of each respondent must also be insured by workers' compensation if they perform any of the services on School System properties. There will be

XII. Procedures for Evaluating Proposals and Awarding Contract

In comparing the responses to this RFP and making awards, Sumner County may consider such factors as qua and thoroughness of a proposal, the record of experience, the references of the respondents, and the integrity, performance, and assurances in the proposal in addition to that of the proposal price.

- x Proposals will be examined for compliance with all requirements set forth herein.
- x Proposals that do not comply shall be rejected without further evaluation.
- x Proposals will be subjected to a technical analysis and evaluation.
- x Oral presentations and written questions for further clarifications may be required of some or all vendors.

XIII. Discussions

Discussions may be conducted with the vendors which have submitted proposals determined to be reasonably likely of being considered for selection to assure a full understanding of and responsiveness to the RFP requirements. Every effort shall be afforded to assure fair and equal treatment with respect to the opportunity for discussion and/or revision of their respective proposals. Revisions may be permitted after the submission and prior to the award for the purpose of obtal Cns74(ot)o(t)y Wes74b2(ubs(t (m)-t83(eEMC -3 C /P <</MCIS

XVIII. Invoicing

Invoices are to be submitted to:

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The vendor must provide an invoice(s) detailing the terms and amounts due and the dates due. All invoices shal indicate payment terms and any prepayment discounts.

XIX. Contract Nullification

Sumner County may, at any time, nullify the agreement if, in the judgment of Sumner County, the contractor(s) has failed to comply with the terms of the agreement. In the event of nullification, any payment due in arrears will be made to the contractor(s), but no further sums shall be owed to the contractor(s). The agreement between Sumner County and the contractor(s) is contingent upon an approved annual budget allotment, and is subject, with thirty (30) days notification, to restrictions or cancellation if budget adjustments are deemed necessary by Sumner County.

XX. Applicable Law

Sumner County, Tennessee is an equal opportunity employer. Sumner County does not discriminate towards ar individual or business on the basis of race, sex, color, age, religion, national origin, disability or veteran status.

The successful contractor(s) agrees that they shall comply with all local, state, and federal law statutes, rules, ar regulations including, but not limited to, the Rehabilitation Act of 1973 and the Americans with Disabilities Act.

In the event that any claims should arise with regards to this contract for a violation of any such local, state, or federal law, statues, rules, or regulations, the provider will indemnify and hold Sumner County harmless for any damages, including court costs or attorney fees, which might be incurred.

Any contract will be interpreted under the laws and statutes of the state of Tennessee.

Sumner County does not enter into contracts which provide for mediation or arbitration.

Any action arising from any contract made from these specifications shall be brought in the state courts in Sumner County, Tennessee or in the United States Federal District Court for the Middle District of Tennessee.

Additionally, it is a violation of state statues to purchase materials, supplies, services, or any other item from a vendor that is a commissioner, official, employee, or board member that has any financial or beneficial interest ir such transaction.

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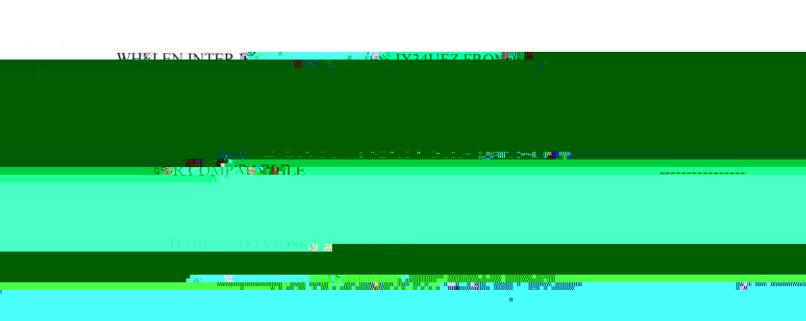
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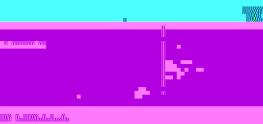
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ATTACHMENT 1

STATEMENT OF NON-COLLUSION

The undersigned affirms that they are dully authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other respondent, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by th undersigned nor by any employee or agent to any other person engaged in this type of business prior to the officient opening of this proposal.

Company _					
Address					
Phone _					
Fax _					
Respondent (Sig	nature)				
(eigi					
Respondent (Print Name and Title)					
Authorized Comp	any Official (Print Name				

ATTACHMENT 2

DRUG-FREE WORKPLACE

The Sumner County Government is committed to maintaining a safe and productive work environment for its employees and to providing high quality service to its citizens. The goal of this policy is for Sumner Count employees and contractors to remain, or become and remain, drug-free. Abuse and dependency on alcoho and/or drugs can seriously affect the health of employees, contractors and citizens, jeopardize personal safet impact the safety of others and impair job performance.

<u>Drug-Free Workplace Act of 19</u>88Sumner County Government is governed by the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D).

Omnibus Transportation Employee Testing Act of 1990 mner County Government is governed by the Omnibus Transportation Employee Testing Act of 1991 (Pub. L. 102-143, Title V).

<u>Right to an Alcohol and Drug-Free Workplace</u> - Employees have the right to work in an alcohol and drug-free environment and to work with persons free from the effects of alcohol and/or drugs.

<u>Required Alcohol and Drug Tests</u> - Alcohol and drug testing for safety sensitive employees shall be in accordant with the provisions contained in the Sumner County Alcohol and Drug Policy adopted by departments which have safety sensitive positions.

<u>Contractst Any contractors providing goods or services to Sumner County Government must comply with all Stat</u> and Federal drug free workplace laws, rules and regulations and so certify this compliance by completion of th DRUG-FREE WORKPLACE AFFIDAVIT (attached page 2).

DRUG-FREE WORKPLACE AFFI (page 2)

STATE OF

COUNTY OF _____

The undersigned, principal officer of ______, an employer of five (5) or more en contracting with Sumner County Government to provide goods or services, hereby states under oath as follows:

ATTACHMENT 4

CERTIFICATION BY CONTRACTOR

I, the undersigned, certify that on behalf of Contractor, I am authorized to attest and obligate the above certification and to legally bind Contractor to these terms, conditions and obligations.

 Title
 Name
 Date
 Witness