

Invitation to Bid

20150416-03 BLEACHER INSPECTION

Responses to an Invitation to Bid will be received by the Purchasing Supervisor,  
Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for

## NOTICE TO RESPONDENTS

Responses to an Invitation to Bid will be received by the Purchasing Supervisor in the SUPPORT SERVICE FACILITY CONFERENCE ROOM, Sumner County Board of Education, 1500 Airport Road Gallatin, TN 37066. They will be received until **10:00 A.M. Local Time APRIL 16, 2015** for **20150416-03 BLEACHER INSPECTION**, at which time the responses will be opened, taken under advisement and evaluated. **BIDS WILL BE POSTED ON [www.sumnerschools.org](http://www.sumnerschools.org)**

---

### GENERAL REQUIREMENTS AND CONDITIONS

1. The Sumner County Board of Education reserves the right to accept or reject any and/or all responses in whole or in part, and to waive informalities therein.
2. Any responses received after the scheduled closing time for the receipt for responses will not be considered.
3. If a mistake is discovered after the responses are received, only the Sumner County Board of Education may allow the respondent to withdraw the entire response.
4. Partial payments will not be approved unless justification for such payment can be shown. Terms will be net 30 days.
5. Payment will not be made until the said **20150416-03 BLEACHER INSPECTION** are inspected and approved as meeting all specifications by persons appointed by the Sumner County Board of Education.
6. Responses submitted must be in a sealed envelope and marked on the outside as follows:  
**RESPONSE: 20150416-03 BLEACHER INSPECTION**  
**DEADLINE: 10:00 A.M.; APRIL 16, 2015**
7. Facsimile responses will not be considered.
8. If a successful bidder violates any terms of their bid, the contract, school board policy or any law they may be disqualified from bidding for a period of two years for minor violations or longer for major violations. Bids from disqualified bidders will not be accepted during the period of disqualification.
9. Prices quoted on the response (if any) are to be considered firm and binding until the said **20150416-03 BLEACHER INSPECTION** are in the possession of the Sumner County Board of Education.
10. No purchase or contract is authorized or valid until the issuance of a Board Purchase Order in accordance with Board Policy. No Board Employee is authorized to purchase equipment, supplies or services prior to the issuance of such a Purchase Order.
- 11.

## 20150416 03 BLEACHER INSPECTION

The Sumner County Board of Education, herein known as "School Systems", is accepting proposals for the inspection of inside bleachers.

SCOPE OF        herein

Submitted proposals are to be valid for a period of 60 days to allow for evaluation and award. Pricing shall remain in effect for a period of 12 months from the bid opening date. In addition, the School System reserves the right to extend this contract for up to three (3) one year terms from the date of award. The School System will consider a 1.5% annual escalator in bid price. All extensions shall be approved thru the School System Board at its regular meeting. The School System reserves the right to cancel the contract, for any reason, with a written notice, 30 days prior to contract expiration.

**SUMNER COUNTY BOARD OF EDUCATION**

Purchasing Department  
1500 Airport Road  
Gallatin, TN 37066

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

AUTHORIZED COMPANY REPRESENTATIVE \_\_\_\_\_ *SIGNATURE*

AUTHORIZED COMPANY REPRESENTATIVE \_\_\_\_\_ *PRINTED*

DATE \_\_\_\_\_

BID TITLE **20150416 03 BLEACHER INSPECTION**

DEADLINE **10:00 A.M.; APRIL 16, 2015**

BID AMOUNT \$ \_\_\_\_\_ **TOTAL** (All Locations)

BID GOOD THRU \_\_\_\_\_

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## DRUG FREE WORKPLACE

The Sumner County Board of Education is committed to maintaining a safe and productive work environment for its employees and to providing high quality service to its citizens. The goal of this policy is for Sumner County employees and contractors to remain, or become and remain, drug free. Abuse and dependency on alcohol and/or drugs can seriously affect the health of employees, contractors and citizens, jeopardize personal safety, impact the safety of others and impair job performance.

Drug Free Workplace Act of 1988 – Sumner County Board of Education is governed by the Drug Free Workplace Act of 1988 (Pub. L. 100 690, Title V, Subtitle D).

Omnibus Transportation Employee Testing Act of 1991 – Sumner County Board of Education is governed by the Omnibus Transportation Employee Testing Act of 1991 (Pub. L. 102 143, Title V).

Right to an Alcohol and Drug Free Workplace – Employees have the right to work in an alcohol and drug free environment and to work with persons free from the effects of alcohol and/or drugs.

Required Alcohol and Drug Tests – Alcohol and drug testing for safety sensitive employees shall be in accordance with the provisions contained in the Sumner County Alcohol and Drug Policy adopted by departments which have safety sensitive positions.

Contracts – Any contractors providing goods or services to Sumner County Board of Education must comply with all State and Federal drug free workplace laws, rules and regulations and so certify this compliance by completion of the DRUG FREE WORKPLACE AFFIDAVIT (attached page 2).

DRUG FREE WORKPLACE AFFIDAVIT (page 2)

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The undersigned, principal officer of \_\_\_\_\_ an employer of five (5) or more employees contracting with Sumner County Board of Education to

