

## Invitation to Bid

### 20141111 - ACT INSTRUCTIONAL PROGRAM

Responses to an Invitation to Bid will be received by the Purchasing Supervisor, Sumner County Board of Education, 1500 Airport Road, Gallatin, TN 37066 for 20141111 - ACT INSTRUCTIONAL PROGRAM until 9:00 A.M. CDT Tuesday, November 11, 2014. Bid responses will be opened at that time, taken under advisement and evaluated. Should you have any questions please call Dr. Jennifer Brown, Instruction Department at [jennifer.brown@sumnerschools.org](mailto:jennifer.brown@sumnerschools.org). All proposals are subject to the Board of Education's conditions and specifications which are available from Vicky Currey, Purchasing Supervisor (615) 451-6560. All bids can be viewed on line at [www.sumnerschools.org](http://www.sumnerschools.org).



# **PROPOSAL REQUEST**

**20141111 -ACT INSTRUCTIONAL PROGRAM**



**SUMNER COUNTY BOARD OF EDUCATION  
SUMNER COUNTY, TENNESSEE**

**DEADLINE: NOVEMBER 11, 2014 @ 9:00 A.M.**

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3. In addition, for all vendors with annual purchases in excess of \$50,000 (if a business license is required), a

**VII. Payment**

Payment terms shall be specified in the bid response, including any discounts for early payment. All payments, unless agreed upon differently, will be after receipt of service or product and School System’s approval of conformance with specifications.

**VIII. Deadline**

Sealed proposals will be accepted until TUESDAY, NOVEMBER 11, 2014 @ 9:00 A.M. Proposals received after that time will be deemed invalid and returned unopened to the vendor. Vendors mailing proposal packages must allow sufficient time to ensure receipt of their package by the time specified. There will be no exceptions.

**IX. Withdrawal of Proposal**

A withdrawn proposal may be resubmitted up to the time designated for the receipt of proposals provided that it fully conforms to the same general terms and requirements.

**X. Packaging**

The package containing the proposal must be sealed and clearly marked “20141111 – ACT INSTRUCTIONAL PROGRAM” on the outside of the package. Responses may be hand delivered or mailed to the following address.

Sumner County Board of Education  
Attn: Purchasing Supervisor  
1500 Airport Road  
Gallatin, TN 37066

**XI. Request for a New Proposal**

The School System reserves the right to accept and award proposals will be awarded to the best overall respondent as determined by that which is in the best interests of Sumner County.

**XII. Proposal Evaluation**

In comparing the responses to this RFP and making awards, School System may consider such factors as quality and thoroughness of a proposal, the record of experience, the references of the respondents, and the integrity, performance, and assurances in the proposal in addition to that of the proposal price.

- x Proposals will be examined for compliance with all requirements set forth herein.
- x Proposals that do not comply shall be rejected without further evaluation.
- x Proposals will be subjected to a technical analysis and evaluation.
- x Oral presentations and written questions for further clarifications may be required of some or all vendors.

**XIII. Dis**

Discussions may be conducted with the vendors which have submitted proposals determined to be reasonably likely of being considered for selection to assure a full understanding of and responsiveness to the RFP requirements. Every effort shall be afforded to assure fa

**XIX. Contract Nullification**

School System may, at any time, nullify the agreement if, in the judgment of School System, the contractor(s) has failed to comply with the terms of the agreement. In the event of nullification, any payment due in arrears will be made to the contractor(s), but no further sums shall be owed to the contractor(s). The agreement between School System and the contractor(s) is contingent upon an approved annual budget allotment, and is subject, with thirty (30) days notification, to restrictions or cancellation if budget adjustments are deemed necessary by School System.

**XX. Applicable Law**

Sumner County, Tennessee is an equal opportunity employer. School system does not discriminate towards any individual or business on the basis of race, sex, color, age, religion, national origin, disability or veteran status.

The successful contractor(s) agrees that they shall comply with all local, state, and federal law statutes, rules, and regulations including, but not limited to, the Rehabilitation Act of 1973 and the Americans with Disabilities Act. but nyws5





SUMNER COUNTY BOARD OF EDUCATION

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SIGNATURE

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ATTACHMENT 1

STATEMENT OF NON-COLLUSION

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ATTACHMENT 3

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

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ATTACHMENT 4

CERTIFICATION BY CONTRACTOR

I, the undersigned, certify that on behalf of Contractor, I am authorized to attest and obligate the above certification and to legally bind Contractor to these terms, conditions and obligations.

\_\_\_\_\_ Title

\_\_\_\_\_ Name

\_\_\_\_\_ Date

\_\_\_\_\_ Witness